

Notta Memo Quick Guide

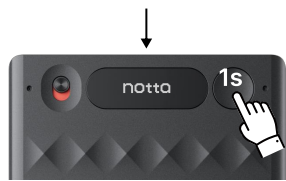
1. Device Structure Diagram and Icon Descriptions



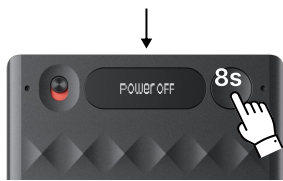
notta	Power On	Displayed when the device powers on.
POWER OFF	Power Off	Displayed when the device powers off.
	Bound	The device is already bound to a Notta account.
	Not bound	The device is not yet bound to any Notta account.
	Phone Call Recording Mode	Stereo recording, suitable for phone calls.
	In-Person Meeting Recording Mode	Omnidirectional mic activated, supports conversation or remote meeting recording.
	Recording	Indicates the device is currently recording.
	Bluetooth Not Connected/Disconnected	The device is not connected to the app via Bluetooth.
	Bluetooth Connected	The device is connected to the app via Bluetooth.
	Wi-Fi Transfer	WiFi Fast Transfer is enabled between the device and the App.
	Bluetooth Transfer	Bluetooth Transfer is enabled between the device and the App.
	Battery Remaining: 60%	Battery level is shown in 5 bars, each representing 20%.
	Low Battery	Low battery warning, less than 10% remaining.
	Charging	The device is currently charging.
	Fully Charged	The device is fully charged.
	Wireless Update	The device is undergoing a wireless firmware update (OTA).

2. Power On/Off

Turn on / Wake up
Press and hold the Power button for 1 second.



Turn off
Press and hold the Power button for 8 seconds until the screen shows "POWER OFF".



3. How to Pair the Device for the First Time

Download the Notta App before first use

- Scan the QR code to download the Notta App.
- Or search "Notta" on the App Store or Google Play.
- If you've already installed the app, please ensure it's updated to the latest version for the best experience.

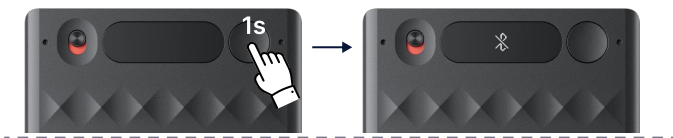


Connect Notta App

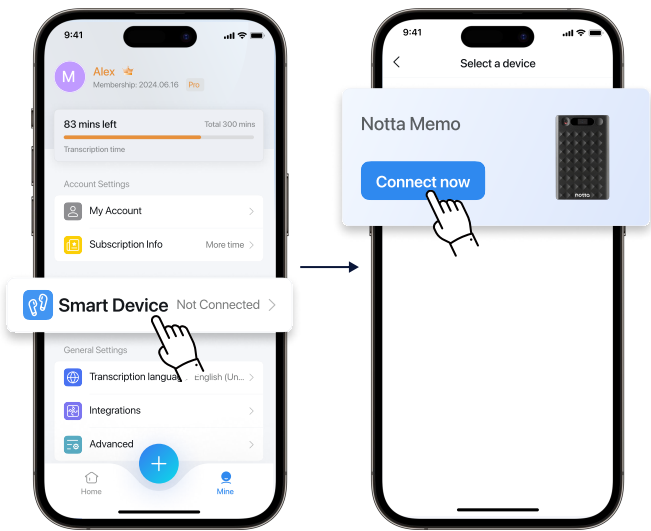
- 01** Allow Bluetooth access for the Notta App on your smartphone and ensure that Bluetooth is enabled.



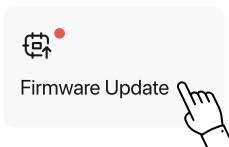
- 02** Press the recording button on Notta Memo to turn it on. When the Bluetooth search icon appears on the screen, it indicates that Notta Memo is ready to connect with the Notta App.



- 03** Open the installed Notta App and follow the in-app instructions to connect Notta Memo.



- Make sure your Notta App is updated to the latest version to ensure the best user experience.
- After connecting your device, follow the in-app instructions to update Notta Memo to the latest firmware.



Notta Memo has been successfully paired with the Notta App.

2. Recording Mode



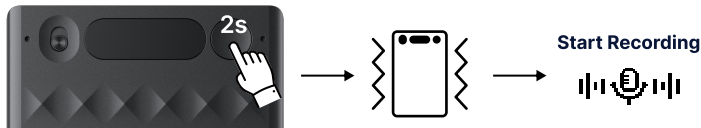
- When the switch is flipped up, Notta Memo enters Phone Call Recording Mode. In this mode, the device detects phone vibrations to capture accurate recordings. For best results, insert Notta Memo into the MagSafe leather case and attach it firmly to the back of your smartphone.
- When the switch is flipped down, Notta Memo enters In-Person Recording Mode. In this mode, you can hold the device in your hand or place it on a table to record surrounding sounds.

5. Start/Stop Recording

Start and Stop Recording on the Device

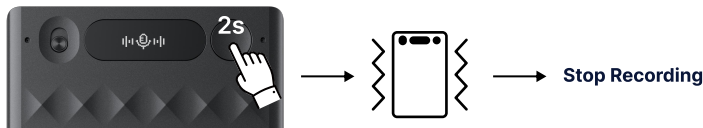
Start Recording

Press and hold the power button for 2 seconds. The device will vibrate once and begin recording. The screen will display the Recording Mode icon, which will stay lit while recording.



Stop Recording

Press and hold the power button for 2 seconds. The device will vibrate twice, the screen will turn off, and the recording will stop.

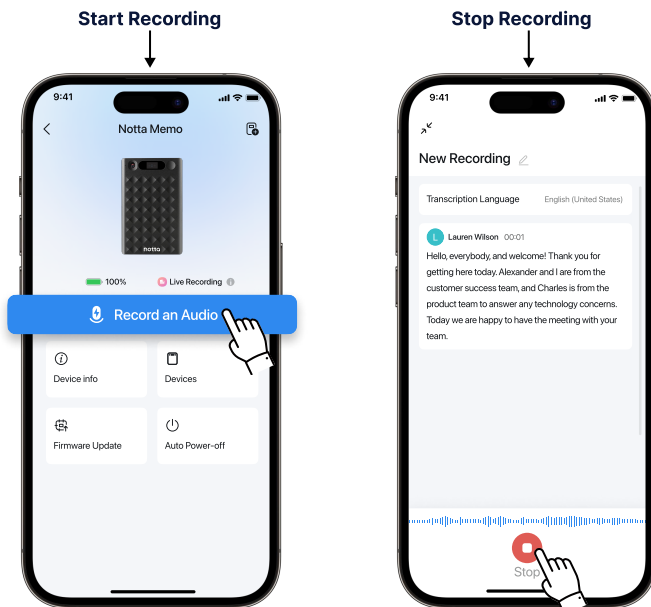


- You can start and stop recording directly on the device, even without a connection to the Notta App.
- Each recording session can last up to 5 hours.
- Ensure the battery is sufficiently charged to prevent unexpected interruptions.

Start and Stop Recording in the Notta App

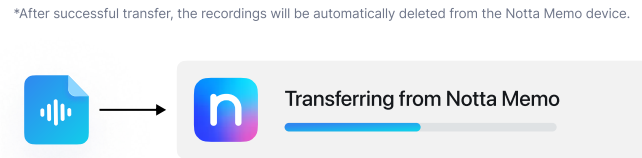
When your device is connected to Notta Memo, you can control recording directly from the app.

- Tap "Record an Audio" to start recording.
- Tap "Stop" to end the recording.



6. Recording Data Transfer

- When the device is connected to the Notta App, audio recordings are automatically saved within the app.
- If the device records while offline, audio files are temporarily stored on Notta Memo. Once reconnected to the Notta App, the files will be automatically transferred via Bluetooth or Wi-Fi.



7. Charging Notta Memo

- To charge the device, connect the USB end of the magnetic charging cable to a power source, then attach the magnetic connector to the charging port on the back of the device.
- While charging, the screen will show a charging icon. Once fully charged, a full battery icon will appear.



- ⚠ The USB charging port supports 5V only. Do not use high-voltage chargers.
- ⚠ For safety, do not charge the device continuously for more than 5 hours.
- ⚠ If you notice abnormal heat, odor, or swelling during charging, unplug the device immediately and contact customer support.

8. Others

⚠ How to Unbind Your Device

If you no longer use your device and wish to remove it from your Notta App, please follow the steps below to unpair it.

- ⚠ Unpairing the device will result in the loss of your Notta Starter membership.
- ⚠ After unpairing, future recordings will no longer be synced to your Notta account.

⚠ How to Restore Factory Settings

While the device is in standby mode, press the button five times in quick succession to restore factory settings. The device will then reboot.

- ⚠ Restoring factory settings will erase all recordings stored on the device that have not been synced to the Notta App.

9. Device Care and Maintenance

- Do not use the device in high-temperature or high-humidity environments
- Do not operate the device in environments below -5°C (23°F)
- Avoid using the device in dusty environments
- Keep liquids and foreign objects away from the microphone
- Clean the device regularly using a soft, dry cloth
- If the device is not used for an extended period, charge it at least once a month to maintain battery health